



## Restaurants and Bars Reopening in Response to Covid-19

- **Create a plan and designate a COVID-19 Supervisor**  
*Make a COVID-19 Preparedness and Response Plan which should be made available for review on location. Designate a supervisor to remain on-site at all times.*
- **Screen employees DAILY for COVID-19 symptoms**  
*A sample Employee Screening Checklist is included for your convenience.*
- **Provide visible guidance of 6-ft physical distancing**  
*Include visual distance markings and/or barriers in your facility for employees, guests, and vendors.*
- **Limit capacity to comply with 6-ft social distancing**  
*Capacity should be limited to 50% of full occupancy to maintain appropriate social distancing requirements.*
- **Make hand-washing and hand-sanitizing available and accessible**  
*Also, do not continue the use of hand dryers.*
- **Develop protocols for disinfecting and cleaning**  
*Follow product recommendations from the EPA.*
- **Provide and require masks for employees**
- **Provide training for employees regarding COVID-19**

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
(517) 278-2823 Fax

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
(517) 437-0166 Fax

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
(269) 273-2452 Fax



## Practices Checklist

- **Limit capacity to 50%** of normal seating. Require six feet of separation between parties or groups at different tables or bar tops. Use outdoor dining and take out where applicable.
- **Create communications material** for customers to inform them of changes to restaurant or bar practices and to explain the precautions that are being taken to prevent infection.
- **Close waiting areas** and ask customers to wait in cars for a call when their table is ready.
- **Close self-serve food or drink options**, such as buffets, salad bars, and drink stations.
- **Provide physical guides**, such as tape on floors or sidewalks and signage on walls to ensure that customers remain at least six feet apart in any lines.
- **Post signs at entrances** informing customers not to enter if they are or have recently been sick.
- **Post signs instructing customers** to wear face coverings until they get to their table. Require hosts and servers to wear face coverings in the dining area.
- **Require employees** to wear face coverings and gloves in the kitchen area when handling food, consistent with guidelines from the FDA.
- **Limit shared items** for customers (e.g., condiments, menus) and clean high-contact areas after each customer.
- **Train employees on:** use of personal protective equipment in conjunction with food safety guidelines, food safety health protocols, and how to manage symptomatic customers upon entry or in the restaurant.
- **Notify employees** if the employer learns that an individual with a confirmed case of COVID19 has been there.

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
(517) 278-2823 Fax

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
(517) 437-0166 Fax

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
(269) 273-2452 Fax



- **Close restaurant immediately** if an employee shows multiple symptoms of COVID-19 and perform a deep clean, consistent with guidance from the FDA and CDC. Require a doctor's written release to return to work if an employee has a confirmed case of COVID-19.
- **Install physical barriers** at cash registers, bars, host stands, and other areas where maintaining physical distance of six feet is difficult. To the maximum extent possible, limit the number of employees in shared spaces, including kitchens, break rooms, and offices, to *maintain at least a six-foot distance between employees.*

## Employee Screening

Create and implement an active screening plan including:

- Location and staffing of the screening table
- Signage to support the active screening process
- Rules to allow or prohibit entry
- Script for screening
- Alcohol-based hand sanitizer available at the screening table
- Handout explaining the changes
- Develop sick policies

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
(517) 278-2823 Fax

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
(517) 437-0166 Fax

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
(269) 273-2452 Fax



Screening questions to consider:

In the past 24 hours, have you experienced:

- |                                    |     |    |
|------------------------------------|-----|----|
| • Subjective fever (felt feverish) | Yes | No |
| • New or worsening cough:          | Yes | No |
| • Shortness of breath:             | Yes | No |
| • Sore throat:                     | Yes | No |
| • Vomiting/Diarrhea:               | Yes | No |
| • Repeated shaking with chills:    | Yes | No |
| • New loss of taste or smell:      | Yes | No |
| • Muscle pain                      | Yes | No |
| • Headache                         | Yes | No |
| • Current Temperature: _____       |     |    |

If you answer “yes” to any of the symptoms listed above, or your temperature is 100.4°F or higher, please do not go into work. Self- isolate at home and contact your doctor for direction. If you test positive for COVID -19:

You should isolate at home for minimum of 10 days since symptoms first appear AND

You must also have 3 days without fevers and improvement in respiratory symptoms before returning to work.

If you answer "yes" to any of the symptoms listed above and are not ordered to be tested for COVID-19 or tested negative for COVID-19:

You may return to work after you are fever free for 72 hours without the use of medicine AND

Other symptoms have improved

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
(517) 278-2823 Fax

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
(517) 437-0166 Fax

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
(269) 273-2452 Fax



Have you engaged in any activity or travel within the last 14 days which fails to comply with the *Stay Home, Stay Safe* Executive Order?

Have you been directed or told by the local health department or your healthcare provider to self-isolate or self-quarantine?

If you answer “yes” to either of these questions, please do not go into work. Self-quarantine at home for 14 days and monitor yourself for symptoms.

Have you had close contact with a positive COVID-19 case?

If an employee has had close contact with someone that was COVID-19 positive, the employee is allowed to work at the discretion of the employer.

**The employer must:**

- Assess employee for symptoms each day.
- Check temperature of employee before the start of each work day and ideally before they enter the facility.
- If a touchless thermometer is not available, employee should have a dedicated thermometer.
- Sharing of thermometers is strictly prohibited.

**The employee must:**

- Continue to self-monitor for symptoms.
- Immediately go home if he/she begins to experience symptoms.
- Wear a face covering at all times while in the workplace. This may be issued or approved by employer.
- Maintain at least six-foot distance from other staff and patrons as work permits.

**This checklist is a sample only. It is not intended to take the place of medical advice, diagnosis or treatment.**

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
(517) 278-2823 Fax

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
(517) 437-0166 Fax

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
(269) 273-2452 Fax



**CUSTOMERS  
& EMPLOYEES MUST  
PRACTICE  
6-FEET  
SOCIAL  
DISTANCE  
WHILE INSIDE THIS  
FACILITY**

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
(517) 278-2823 Fax

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
(517) 437-0166 Fax

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
(269) 273-2452 Fax



Do **NOT** enter if you are sick.



Thank you for helping us  
reopen responsibly

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
(517) 278-2823 Fax

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
(517) 437-0166 Fax

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
(269) 273-2452 Fax



**Masks must be worn in  
this  
building unless you are  
seated at  
your table.**

**Thank you for helping us reopen  
responsibly!**

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
(517) 278-2823 Fax

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
(517) 437-0166 Fax

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
(269) 273-2452 Fax